

CONSOLIDATED COPY

December 4, 2015

CITY OF MEADOW LAKE

SERVICE FEES BYLAW

BYLAW NO. 17/2012

with amendments up to and including Bylaw No. 1/2015 passed January 12, 2015

by City Council.

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NOTE:

All persons making use of this consolidation are reminded that this document has no legal status, that the amendments have been embodied for convenience of reference, and that the original bylaws should be consulted for all purposes of interpretation and application of the law. **Red highlighted entries indicate the amendments to the bylaw.**

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**CITY OF MEADOW LAKE
BYLAW NO. 17/2012
SERVICE FEES BYLAW**

A BYLAW OF THE CITY OF MEADOW LAKE TO PROVIDE FOR THE COLLECTION OF SERVICE FEES FOR THE PROVISION OF TAX CERTIFICATES, TAX SEARCHES, PROPERTY ASSESSMENT SHEETS, RESEARCH REQUESTS, GENERAL PHOTOCOPYING, MERCHANDISE SALES AND NSF CHARGES.

WHEREAS pursuant to Clause 8(1)(i) of *The Cities Act*, Council has the general power to pass bylaws for City purposes that it considers expedient in relation to services provided by or on behalf of the City; and

WHEREAS pursuant to Subclause 8(3)(c)(i) of *The Cities Act*, Council has the power to pass bylaws to establish fees for the activity authorized for the purpose of raising revenue; and

WHEREAS Clause 196(1) regulates the establishment of assessment appeal fees;

NOW THEREFORE the Council of the City of Meadow Lake, in the Province of Saskatchewan, hereby enacts as follows:

I. INTENT

The purpose of this bylaw is to establish certain fees and charges, as well as related conditions or requirements for certain information requested from the Legislative and Finance Department.

1. The aforementioned fees shall be as set out in Schedule "A", attached to and forming part of this bylaw, plus any applicable taxes.
2. The provision of any service or information is subject to the restrictions of *The Local Authority Freedom of Information and Protection of Privacy Act*, and any other Act.
3. Unless otherwise provided for in this bylaw, all fees prescribed in Schedule "A" shall be paid prior to the service or information being provided.
4. If a cheque used for payment of fees or services is returned to the City of Meadow Lake due to non-sufficient funds or closure of the account, the fee is deemed to have not been received.
5. For any other information or service that does not expressly require Council approval and is not defined within Schedule "A", the City Treasurer shall have the authority to determine an appropriate fee or charge.

II. COMING INTO FORCE:

Bylaw No. 15/2005 is hereby repealed.

This bylaw shall come into force on January 1, 2013.

Introduced and read a first time this 17th day of December, 2012.

Read a second time this 17th day of December, 2012.

Read a third time and adopted this 17th day of December, 2012.

CITY CLERK

MAYOR

SCHEDULE "A"
BYLAW NO. 17/2012
SERVICE FEES BYLAW

Fees & Charges effective January 1, 2013

1. TAXATION

Description	Amount of Fee
Tax Certificate Fee	\$20.00 per certificate

2. ASSESSMENT

Description	Amount of Fee
Assessment Appeal Fee - residential	\$100.00 per assessment roll number
Assessment Appeal Fee – multi-unit residential and Commercial	\$150.00 per assessment roll number if assessment is less than 500,000
	\$500.00 per assessment roll number if assessment is between 500,000-1,000,000
	\$750.00 per assessment roll number if assessment is more than 1,000,000
Assessment Field Sheet	Free to property owner; \$20.00 per property otherwise

3. GENERAL

Description	Amount of Fee
Administrative Research Fee	\$25.00 plus GST per hour
Digital Media copy - CD, DVD, Data stick	\$5.00 plus GST per copy; applicant to provide the device
Faxing	\$5.00 plus GST per request
Photocopying	\$1.00 plus GST per copy
NSF Charge	\$40.00 per NSF cheque

4. MERCHANDISE

Description	Amount of Fee
Flags – City, Saskatchewan, Canada	\$75.00 plus GST
City Map – Large	\$20.00 plus GST
City Map – Small	\$10.00 plus GST

5. LEGISLATIVE

Description	Amount of Fee
Application Fee per LAFOIP	\$20.00 or prescribed fee, whichever is greater
LAFOIP Application Processing Fee	\$25.00 per hour

The City Treasurer and City Clerk reserve the right to waive research and processing fees if such fees are deemed unnecessary.