



A. Permit Holder Information

Name of Applicant: _____ Property Owner: _____

Mailing Address: _____

Phone Number: _____ (home) _____ (work) _____ (cell)

Civic Address: _____ Roll #: _____

Please Initial One:

- The City Inspector may enter my backyard at any time for the purpose of inspecting my fire appliance for approval of this permit. I have no dog(s) loose in the yard or any other hazards.
- Please contact me to schedule an inspection between the hours of 8:00 a.m. to 4:00 p.m. Monday to Friday.
- (Cancellation only) My outdoor fire appliance has been disassembled and will no longer be used

Signature of Property Owner: _____ Date _____

B. Inspection Checklist

A. Appliance Construction

- Sturdily constructed of acceptable non-combustible materials (e.g. concrete, brick, stone, clay, terra-cotta, steel and iron) and not corroded or otherwise deteriorated
- NOT constructed of: Hollow concrete blocks; Sheet metal of less than 18 gauge (1.27mm) thick; Any metal with low melting point; Any material which can release harmful fumes, vapours or particulate
- Maximum size 760mm (30 inches) in width or diameter, measured on the inside of the fire box
- Maximum fire box volume 0.91 cubic metres (9.8 cubic feet)
- Fitted with a spark arrestor consisting of heavy gauge metal screen with openings not exceeding 13 mm (0.5 inches).
- Permanently attached to a non-combustible base

B. Base Preparation

- Non-combustible base extending no less than 400mm (16 inches) in all directions from the outside surface of the appliance.
- Base shall be constructed so as to prevent the incursion of vegetation.

C. Location & Clearances

- Not located on a deck, balcony or veranda or directly beneath a power line.
- Minimum 3 metres (9.8 feet) from any property line, fence, combustible deck, roof projection, accessory building, coniferous tree or other combustible material (Measured to inside edge of fire box)
- Minimum 6 metres (19.7 feet) from the outside wall of any dwelling (Measured to inside edge of fire box)

C. Terms of Use

I agree to the following terms of use and understand that failure to abide by the following will result in the immediate revocation of this permit and may result in the confiscation of the appliance:

- a) Permitted fuel is limited to dry, seasoned, untreated wood and charcoal.
- b) Burning any of the following is prohibited: wood that has been painted or treated with preservative; green (unseasoned) wood; leaves; synthetic material; household garbage; garden refuse; any material which, when burned, will cause a hazard or a nuisance.
- c) Avoid excessive flame height. Determination of excessive flame height will be at the discretion of the Fire Chief and may take into account such things as appliance location and surrounding yard features.
- d) All activity between the hours of 11:00PM and 9:00AM is subject to the provisions of the Noise Bylaw.
- e) The fire shall be extinguished completely at the request of a neighbor.
- f) Any complaint received by the City resulting from the use of this recreational fire appliance will result in the revocation of the permit and possible fees and other actions as deemed necessary by the Fire Chief

Signature of Applicant _____ **Date** _____

D. For Office Use Only

Date of Inspection: _____ Expiry Date _____ Permit Fee Paid _____ Receipt # _____

Signature of Inspector: _____ Passed Re-inspection required before use

Inspector notes _____